

Become a Board Member Factsheet

How to Become a Board Member

There are a few basic rules for nominating for a position on the Board of The Paraplegic and Quadriplegic Association of NSW trading as Forward Ability Support (Forward). We have listed them below as a checklist you can use to ensure you, or your candidate is eligible to be considered for office.

- Are the nominator and seconder a registered paid up Ordinary Member or Life Member of Forward during the nomination period which closes **Monday 19 December 2022**.
- Has the person nominated attached an **optional** statement of no more than 400 words supporting their nomination? This will be used with voting materials.
- Does the person nominated satisfy the following conditions?
 - a. Has been an Ordinary Member or a Life Member of Forward for at least 12 months before being nominated and has paid all membership fees by the opening of the nomination period **OR**
 - b. Has been an appointed Member of the Forward Board in the last 12 months?
 - c. Has **not been** a Forward employee anytime during the 12 months before the nomination date
AND
 - d. Has the necessary skills and expertise to support good governance of the organisation?

Please remember that only Life Members and Ordinary Members who have paid their membership fees can vote. Supporting or Corporate Members are not eligible to vote or stand for election.

How will I find out who was elected to the Board?

The first step in the election process is for the Board to review all nominations received to confirm suitability for this important role. Under the Constitution the Board has the authority to refuse a nomination if the Board determines that the nominee does not have suitable skills and expertise to support good governance of the organisation and/or complement the existing Board's skills and expertise. Should the Board determine that there are more suitable nominations than positions available an election will be held prior to the Annual General Meeting (AGM) in November. The election will be conducted by online/electronic means with ballot materials distributed to voters prior to this time.

The result of the process of electing the new Board members will be announced at the AGM on **Wednesday 18 January 2023**. You will receive another notice and an agenda for this year's meeting closer to the AGM.

We look forward to receiving your nomination and having you take part in Forward's future. Enquiries should be made to the Returning Officer whose contact details are below.

How to lodge the Nomination Form

Don't miss out!

Make sure you get your chance to nominate a fellow member for the Board or stand for election yourself. Send this nomination form back to the Returning Officer using any of the methods mentioned below.

It must be received by the Returning Officer by 10am, Monday 19 December 2022.

Email to: mail@myvote.com.au)

Post to:
Elections Australia P/L
PO Box 329
ROSEVILLE NSW 2069

Deliver to:
Elections Australia Pty Ltd
5 Merlin Street
ROSEVILLE NSW 2069

